HANNIBAL REGIONAL AUXILIARY POLICY

SUBJECT: NOMINATIONS AND INSTALLATION OF OFFICERS

DATE: NOVEMBER 1, 1996

POLICY: The Hannibal Regional Auxiliary shall establish requirements for nomination as an officer.

PURPOSE: To provide guidelines for the Nominating Committee.

ADMINISTRATIVE RESPONSIBILITY:

The immediate past president shall serve as Nominating Committee Chairperson for the calendar year.

GENERAL STATEMENTS:

1. Members must be active for two years before being elected to the Executive Board and must have a minimum of 50 hours of service the previous six months.
   • Offices to be filled: President, Vice President, Secretary, Membership Treasurer and Financial Officer
   • The Immediate Past President shall serve as a voting member of the Executive Board.

2. The Immediate Past President shall serve as the Chairperson of the Nominating Committee. The Nominating Chairperson shall be responsible for:
   • Calling together the committee for selection of nominees. The committee shall consist of:
     ▪ Immediate past president as Chairperson
     ▪ Two members of the Auxiliary Board
     ▪ Two members of the general membership
   • Reporting the slate of nominees at the October board meeting as well as at the October general meeting/luncheon.
   • Conducting the election of officers to the Executive committee at the November general meeting/luncheon.

3. Any Auxilian elected to the Executive Board may be re-elected for one additional consecutive term in the same office, unless otherwise appointed by the Auxiliary President.
4. Any Auxilian serving on the Nominating Committee shall not be nominated for office by the Nominating Committee.

5. The new slate of officers shall be installed by the Chairperson of the Nominating Committee at the December General meeting/luncheon.

CONFIDENTIALITY POLICY OF HANNIBAL REGIONAL HOSPITAL:

All matters pertaining to patients and patient care are strictly confidential. Said matters are discussed with appropriate health team members only when necessary to facilitate professional physical, social, emotional, or spiritual care of the patient. Non-adherence to this policy will result in immediate termination.

President
Hannibal Regional Auxiliary